



**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
CONSTRUCTION CODES COORDINATING BOARD**

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**CONSTRUCTION CODES COORDINATING BOARD  
MINUTES OF REGULAR MEETING  
Thursday, May 16, 2019  
Department of Fire and Emergency Medical Services  
1100 4<sup>th</sup> Street, S.W. – 7<sup>th</sup> Floor Conference Room  
Washington, DC 20024  
10:30 am—12:30 pm**

Members Present	Board Members Not Present	Board Staff Present	Other Persons Present
Jill Stern, Chair	Marc Fetterman, Vice Chair		Kirsten Williams, AOBA (by phone)
Matthew Borger	Kellie Farster		
Chris Bailey			
Joel Causey (by phone)			
David Epley			
Tony Falwell			
Armando Lourenco (by phone)			
Casey Studhalter (by phone)			
Garret Whitescarver			
Jason Wright (by phone)			

**1. Preliminary Matters**

**i Call to Order and Roll Call**

Upon establishing a quorum, the meeting was called to order by Jill Stern, Chair, at 12:05 pm with a roll call of members and other persons present.

**ii Adoption of Meeting Agenda**

The meeting agenda was unanimously approved upon motion made by Armando Lourenco and seconded by Chris Bailey.

**iii Review & Approval of Meeting Minutes**

The meeting minutes for the Tuesday, April 9, 2019 Special Meeting were approved unanimously upon motion made by Armando Lourenco and seconded by Chris Bailey.

**2. New Code Development Cycle**



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Upon motion made by Tony Falwell and seconded by Garrett Whitescarver, the Board unanimously approved in concept a proposal put forward by Jill Stern to achieve greater efficiencies and timeliness in the code development process before beginning a new code development cycle based on the 2018 ICC model codes. Jill Stern was tasked with developing a revised code development process with the following components:

1. Publication of a notice in the DC Register commencing a new code development cycle within two weeks of ICC publication of the new model codes. The notice will set a fixed deadline for submission to the CCCB Chair of any proposed amendments to the model codes. The submission deadline will be five months from the notice publication date. The deadline will apply to all public and private stakeholders, including DCRA and other government agencies. (Public outreach will be done to inform stakeholders of the new process, so that the model codes can be reviewed during the 5-month period instead of the current practice of reviewing the model codes during TAG meetings.)
2. Upon submission of proposed amendments to the CCCB Chair, these proposals will be circulated to the applicable TAGs for consideration. The Board will seek DCRA's assistance to post all code change proposals on the DCRA website so that these can be reviewed by the public.
3. The TAGs will have up to 4 months to consider the amendments and make recommendations to the CCCB. Each TAG shall publish a public meeting notice identifying which proposals will be considered at specific TAG meetings, so interested parties can attend the meeting.
4. The CCCB will consider all timely TAG recommendations and complete its review of the TAG recommendations within a 2-month period.
5. A notice of proposed rulemaking will be approved by the CCCB and submitted to DCRA for further rulemaking within 11 months of ICC model code publication.
6. The CCCB will work with DCRA and the Mayor's Office as appropriate to expedite OAG and Mayoral review so that rulemaking can be completed and the new Construction Codes adopted within a 12-month period after completion of the CCCB's work.

The Board consensus was that this process would result in more efficient TAG meetings, and quicker code adoption. Jill Stern expressed the view that the proposed process will require DCRA and DOEE to staff the code development effort more robustly, so that review of model codes can be completed within the allotted 5 month period, and proposed code amendments developed before the deadline. Given the heavy responsibilities of the DCRA Board members, she asked DCRA to consider hiring or retaining qualified technical/legal personnel who could assist with the code development process. She pointed out that most TAGs are deferring to the model codes, so that their work can be completed rapidly with the exception of those TAGs where unique DC policy considerations are involved, specifically the Administrative and Enforcement TAG, the Energy TAGs, the Building TAG (e.g., adjacent property issues), and the Property Maintenance TAG (e.g., landlord/tenant issues).

Having approved the revised process in concept, the Board agreed to finalize a specific proposal at the next Board meeting that could be presented to the DCRA Director, and implemented in the next code cycle: 2018 ICC model codes, 2017 NEC and ASHRAE 90.1-2016. The Board's expressed goal would be to kick-off the next code cycle after completion of the public comment period for the Second Notice of Proposed Rulemaking for the 2017 Construction Codes.

### **3. Status of Second Notice of Proposed Rulemaking**



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The Second Notice was transmitted to the Mayor's Office of Policy and Legislative Affairs on April 24, 2019 for policy review.

**5. Comments by Members of the Public**

There were no comments by members of the public.

**6. Adjournment**

The meeting was adjourned at 12:15 p.m. The next Board meeting is scheduled for June 20, 2019.